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RISK ASSESSMENT & MANAGEMENT FOR LITTER PICKING

“The greatest risk facing a local authority is not being able to deliver the activity or services expected of the Council.”

Risk assessment is a systematic general examination of working conditions, workplace activities and environmental factors that will enable the Parish Council to identify any and all potential inherent risks. The Parish Council, based on a recorded assessment, will take all practical and necessary steps to reduce or eliminate the risks, insofar as is practically possible.

This document has been produced to enable Waddesdon Parish Council to assess the risks that it faces and satisfy itself that it has taken adequate steps to minimise them. In conducting this exercise, the following plan was followed:

- Identify the areas to be reviewed
- Identify what the risk may be
- Evaluate the management and control of the risk and record all findings
- Review, assess and revise if required

This policy will be reviewed annually or earlier if so required by legislation or additional material.

Area	Risk	Level	Control
Litter picking	Contact with hypodermic needles, dog faeces, broken glass etc leading to infection	M	Hand held litter picker used. All employees issued with protective leather gloves. Shovel and broom provided to aid clearing up. First aid kit available. Instructions given on how to safely handle needles and other sharp objects and suitable equipment provided.
Emptying litter bins	Injury	M	Employee given manual handling training. Bins emptied regularly to prevent them being too heavy. Gloves provided and worn.
Outdoor working	Exposure to elements	L	Wet weather clothing provided.
Working on or adjacent to highway	Traffic injury	H	High visibility clothing used. Work done in daylight only.
Lone working	Various risks	M	Be aware of your surroundings. Carry a mobile phone. Make sure someone is aware of where you are working and how long you are going to be there.